



Safeguarding Policy

Introduction

This policy sets out the principles for safeguarding within St Georges PTFA. It is relevant to all within the association and is endorsed by the members and volunteers of St Georges PTFA. It will be reviewed annually to ensure that it remains appropriate to the organisation and its volunteers' needs annually.

Responsibility

St Georges PTFA has a duty of care to consider the safety of children. This should be taken into consideration when risk assessing a PTFA event and for the duration of such events.

All PTFA members are responsible for ensuring the children are safe during all PTFA events.

What to do if you have concerns about a child

You may have concerns about a child because of something you have seen/heard or a child may choose to disclose something to you.

If a child discloses information to you, you should:

- Listen to the child without displaying shock or disbelief.
- Accept what is said and reassure the child; do not make promises that you may not be able to keep, e.g. 'Everything will be alright now'.
- Do not ask leading questions and do not interrogate the child – this is not your responsibility to investigate.
- Do not promise to keep information to yourself. Explain to the child what you have to do next and who you have to talk to.
- Take notes, if possible, or write up the conversation as soon as possible afterwards.
- Contact the school safeguarding officer or a member of the school leadership team as soon as possible.

St Georges Church School and Nursery Safeguarding Team

- Designated Safeguarding Lead (DSL) – Sarah Starr (Interim Headteacher)
- Deputy Designated Safeguarding Lead (DDSL) – Charlotte McConnell (Interim Deputy Head)

The DSL and/or the DDSL will attend all events with children and will be the direct contact for PTFA members to make a safeguarding referral about children.



Guidance for Events:

- All events should be risk assessed.
- All events will include a safeguarding procedure reminder, as part of the volunteer briefing,
- Events where children are dropped off and collected – numbers are logged in case of emergency or fire.
- At least one member of staff will be present during the duration of the event, to ensure contact details for the child's parent/carer can be accessed from the school office.
- Entrances and exits should be monitored to ensure children cannot leave an event unattended.
- If this is a regulated activity, the volunteer will need an Enhanced DBS check.

This policy will be reviewed by the St Georges PTFA committee annually before the AGM.

Useful Links

<https://www.parentkind.org.uk/Info-sheets/Volunteer-checks>